## **BOTTLE RECYCLING**

**Step by step guide:**

1. Please complete all sections of this form
2. All bottles to be empty and the lids removed
3. Ensure that all bottles returned to the stores for recycling are accompanied by a Hazard Free Certificate
4. The Stores will arrange for a designated courier to collect the bottles
5. Please notify relevant colleagues of the pending collection
6. If there are any problems, please contact the Stores on 0115 8230045/6

or email [medical-school-stores@nottingham.co.uk](mailto:medical-school-stores@nottingham.co.uk)

# **HAZARD FREE CERTIFICATE**

I confirm that these bottles of **polypropylene and glass** are **free of any hazards** **(biological, chemical, etc)**

Name:

Department:

Telephone No:

Email:

Signature:

No. of Bottles or boxes ……………

BOTTLE NUMBER(S)…………………………………………………………………………………………

**Tel: 0115 8230045/6 Fax: 0115 8230048 Email:** [**medical-school-stores@nottingham.co.uk**](mailto:medical-school-stores@nottingham.co.uk)

**OFFICE USE ONLY:**

Date of Collection: Collected by: